

READAPTATION OFFICER – EDUCATIONAL SERVICES

FULL TIME, REGULAR, 35 HOURS PER WEEK

WORKPLACE TO BE DETERMINED – LOWER NORTH SHORE TERRITORY

NATURE OF THE WORK

The position of readaptation officer encompasses, in particular, responsibility for screening and providing assistance and guidance to students experiencing or likely to experience social maladjustments in order to restore and develop the student's adaptive skills, foster optimal adaptation in interaction with his or her environment, develop his or her autonomy and provide advice and support to school resources and parents.

CHARACTERISTIC FUNCTIONS

The readaptation officer participates in implementing a psychoeducational service that meets the academic and administrative requirements of both the educational institutions and the school board.

He or she contributes to the screening and identification of students experiencing problems, using an approach focusing on prevention and intervention; he or she plans and conducts interviews, makes observations, gathers pertinent information from school or external resources or parents and analyzes data in order to determine the nature of the problem.

He or she works with a multidisciplinary team to draw up and review a student's individualized education plan by including his or her action plan in the plan, if necessary; he or she participates in defining intervention objectives and means; he or she works with other team members to ensure concerted and coordinated interventions and assess the achievement of objectives.

He or she works with teachers to develop and implement strategies and projects aimed at helping students who are experiencing or who are likely to experience social maladjustments.

He or she provides guidance and advice to other school resources and to parents of students with social maladjustments; he or she recommends strategies for working with the students and guides them in adopting attitudes and approaches focusing on the development of desirable social behaviors and coping skills; he or she plans, organizes and conducts training activities.

He or she plans, organizes and conducts, in conjunction with school or external resources, activities with classes or groups of students experiencing common difficulties or specific problems.

He or she develops, adapts or prepares materials based on the needs and abilities of students experiencing social maladjustments.

He or she advises management staff, prepares expertise, progress and end-of-process reports and formulates appropriate recommendations to support decision making.

He or she provides advice and support to school resources in matters pertaining to the integration of students into regular classes and proposes appropriate intervention means or activities for students.

He or she establishes and maintains relationships and collaboration with partner organizations; he or she contacts the other resources concerned to obtain or give advice and information; he or she may refer the student or his or her parents to resources appropriate to the situation and needs.

He or she may be called upon to help defuse crisis or emergency situations and to propose solutions.

REQUIRED QUALIFICATIONS

- A bachelor's degree in an appropriate specialty, notably psychoeducation
- Bilingual: French and English
- Available to travel on the territory

SALARY AND CONDITIONS OF EMPLOYMENT

- Salary between \$56 670 and \$100 410
- An isolation and remoteness premium based on dependents or not (\$10 329 or \$16 523)
- Low-cost housing (furnished, heated, with electricity)
- Moving expenses covered
- Three annual trips for you and your dependents from your assignment location to your point of departure

STARTING DATE

As soon as possible.

CLOSING DATE

Until filled

OTHER INFORMATION

The Littoral School Service Center has an equal employment opportunity program and invites women, members of visible minorities, members of ethnic minorities, Indigenous peoples, and persons with disabilities to apply. Persons with disabilities can receive assistance with the screening and selection process.

The Littoral School Service Centre is subject to the Act respecting the laicity of the state. Among other things, this Act requires all personnel to perform their duties with their faces uncovered and prohibits them from wearing religious symbols while on the school or centre premises or in the presence of students.

We invite you to send your application to the Human Resources Department at the following email address: recrutement@cssdulittoral.gouv.qc.ca.